SOS CHILDREN'S VILLAGES ESWATINI
SPONSOR & VISITOR SAFEGUARDING ACKNOWLEDGEMENT FORM

SOS Children's Villages Eswatini is committed to creating and maintaining a safe environment for children, young people, families, staff, volunteers, and visitors. All sponsors, donors, partners, volunteers, contractors, and visitors are required to acknowledge and adhere to the safeguarding principles outlined below before participating in any visit, activity, event, or engagement associated with SOS Children's Villages Eswatini.

Visitor Information

Full Name: _____

Organization: _____

Position/Role: _____

National ID/Passport Number: _____

Telephone Number: _____

Email Address: _____

Date of Visit: _____

Purpose of Visit: _____

_____

_____

Safeguarding Acknowledgement

I acknowledge and understand that:

1. The safety, wellbeing, dignity, and best interests of children are the highest priority of SOS Children's Villages Eswatini.
2. I am expected to conduct myself in a manner that respects the rights, privacy, dignity, and confidentiality of all children, families, and community members.
3. I shall follow all instructions provided by SOS Children's Villages Eswatini staff during my visit or engagement.
4. I shall not be alone with a child or young person at any time unless specifically authorized and supervised by SOS Children's Villages Eswatini.
5. I shall not request, collect, store, or share personal information relating to children, families, or programme participants.
6. I shall not give money, gifts, food, personal items, or promises directly to children or families without prior approval from SOS Children's Villages Eswatini.

7. I shall not engage in any behaviour that may be harmful, intimidating, abusive, exploitative, discriminatory, inappropriate, or unsafe.
8. I shall not use language, gestures, actions, or communication that may be offensive, degrading, or harmful to children or families.
9. I understand that all photography, video recording, social media content, interviews, and media activities require prior authorization from SOS Children's Villages Eswatini.
10. I shall not publish, distribute, or share photographs, videos, stories, or information relating to children, families, programme participants, or SOS Children's Villages Eswatini activities without written approval.
11. I understand that any safeguarding concern, suspicion of abuse, neglect, exploitation, misconduct, or policy violation must be reported immediately to a designated SOS Children's Villages Eswatini representative.
12. I acknowledge that failure to comply with safeguarding requirements may result in the immediate termination of my visit, partnership, volunteer engagement, or other association with SOS Children's Villages Eswatini.

Photography and Media Consent

Please indicate your understanding of the following:

Statement	Yes	No
I understand that photography and videography may only take place with prior authorization.	☐	☐
I understand that images and information about children are protected and may not be shared without approval.	☐	☐
I understand that social media posts relating to SOS activities require prior authorization where children or programme participants are involved.	☐	☐

Safeguarding Concern Reporting

If you witness or suspect any safeguarding concern during your visit, please report it immediately to:

Designated Safeguarding Focal Person: _____

Telephone Number: _____

Email Address: _____

Declaration

I confirm that I have read, understood, and agree to comply with the safeguarding requirements of SOS Children's Villages Eswatini. I understand my responsibility to contribute to a safe and protective environment for children and young people at all times.

Name: _____

Signature: _____

Date: _____

SOS Children's Villages Eswatini Use Only

Orientation Conducted By: _____

Position: _____

Date: _____

Signature: _____

Our Commitment

"Every child has the right to grow up in a safe, caring, and protective environment."

By signing this form, you join SOS Children's Villages Eswatini in safeguarding the rights, dignity, and wellbeing of every child.